

## Walk to the Neville Grounds - Risk Assessment

Site / school name:	The Mead School		
Name(s) of person(s) covered by this assessment:	<ul style="list-style-type: none"> <li>▪ Pupils</li> <li>▪ Staff</li> <li>▪</li> </ul>		
Tasks and activities covered by this risk assessment:	This risk assessment covers walking to the Neville Grounds for school pupils in year 5		
Equipment and materials used:	<ul style="list-style-type: none"> <li>▪</li> </ul>		
Location(s) covered by this risk assessment:	<ul style="list-style-type: none"> <li>▪</li> </ul>		
Name of person completing this risk assessment:	Ceri Stammers	Date of completion:	17.06.20
Risk assessment approved by:	Andrew Webster	Date of approval:	18.06.20
Date risk assessment to be reviewed by:		Risk assessment no:	

### Record of risk assessment reviews

Date of review:	26.06.20	Reviewed by:	A Webster	Comments / date of next review:	<ul style="list-style-type: none"> <li>▪ No further review planned as the arrangement ends on the 10<sup>th</sup> July but all staff will remain vigilant of any new risk</li> </ul>
Date of review:		Reviewed by:		Comments / date of next review:	<ul style="list-style-type: none"> <li>▪</li> </ul>



What are the hazards?	Who might be harmed and how?	What are you already doing?	Likelihood	Severity	Risk	Do you need to do anything else to manage this risk?	Who will do this?	When must this be done?	Completed on:
<ul style="list-style-type: none"> <li>Walking along main roads</li> </ul>	Pupils and Staff	<p><b>Year 5 – From The Mead School to the top cricket pitch of the Neville sports ground.</b></p> <p>There will be no toilet facilities at the site for the children’s PE lesson and so all children will use the toilet at school before departure.</p> <p>Each bubble within the year group will be separated by staff guides but will walk as a whole to the site.</p> <p>The bubbles will leave school via the front door and make their way to the pelican crossing where Frant Road meets Broadwater Down. The party will then walk down Roedean Road and up Warwick Park Road before crossing opposite the top pitch of The Neville.</p> <p>There will be three side roads to cross as the children walk up Frant Road. Each bubble will cross separately with their teacher in a line of twos directly to the other side. One member</p>							



What are the hazards?	Who might be harmed and how?	What are you already doing?	Likelihood	Severity	Risk	Do you need to do anything else to manage this risk?	Who will do this?	When must this be done?	Completed on:
		<p>of staff will monitor the side roads whilst 3 other members of staff stick with their bubbles.</p>							
<ul style="list-style-type: none"> <li>▪ Collision with vehicles</li> </ul>	<p>Pupils, and staff</p>	<p>Teaching staff will follow the green cross code at all times</p> <p>Crossing will not take place at points with poor visibility</p> <p>Pelican or zebra crossings must be used where available</p> <p>At least 2 members of staff in the year group must wear hi viz jackets</p> <p>Each bubble will ensure that children follow the instructions of school staff.</p> <p>Teaching staff will ensure that there is a substantial gap in traffic to allow the whole bubble to cross in one go.</p> <p>Teaching staff will be cautious of cyclists and other pedestrians.</p>							



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<ul style="list-style-type: none"> <li>Trips and falls</li> </ul>	Pupils and staff	<p>Each bubble’s teacher will take plasters, wipes, gloves and face mask with them on each walk.</p> <p>All teaching staff are first aid trained.</p>							
<ul style="list-style-type: none"> <li>At the Neville</li> </ul>	Pupils and staff	<p>There is a public right of way across the Neville ground and so pupils will be closely supervised at all times and staff will monitor any visitor activity.</p> <p>Pupils will be kept in bubbles for all activities.</p> <p>PE staff will keep their distance at all times and will wear ppe if they have to make contact with a child for medical care</p> <p>Gazebos will be used to shelter from the rain and the shade of the treeline can also be used to shelter from the sun.</p> <p>Children need their water bottles and sun hats at all times or else they may be asked to sit out from the activity</p>							



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		PE staff will allow rest time for at least half the session on hot days							

## Sign off

- I confirm that I have read and understood this risk assessment.
- I have been provided with appropriate information, training and equipment to carry out the tasks covered by this risk assessment.
- I have had the opportunity to ask any questions and seek clarification on this risk assessment.

Name	Signature	Date

# The Mead School



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## Risk Rating Matrix

Likelihood	Description	Score
Very unlikely	Unforeseeable that an injury or incident could happen. A 1 in a million chance of a hazardous event happening.	1
Unlikely	An injury or incident could happen, although unlikely. A 1 in 100,000 chance of the hazardous event happening.	2
Fairly likely	An injury or incident may happen. A 1 in 10,000 chance of the hazardous event happening.	3
Likely	It is foreseeable that an injury or incident will happen. A 1 in 1000 chance of the hazardous event happening.	4
Very Likely	Imminent possibility of injury or accident. A 1 in 100 chance of the hazardous event happening.	5

Severity / Consequence	Description	Score
Insignificant	No injury	1
Minor	Injuries only requiring on site first aid	2
Moderate	Injuries that might require further medical attention and injuries that could lead up 3 days' absence	3
Major	Serious injury including broken limbs and injuries leading to over 7 days' absence	4
Catastrophic	Fatality	5

	Very unlikely	Unlikely	Fairly likely	Likely	Very likely
Catastrophic	5	10	15	20	25
Major	4	8	12	16	20
Moderate	3	6	9	12	15
Minor	2	4	6	8	10
Insignificant	1	2	3	4	5

Risk rating	Actions	
1-2	<b>No action</b>	No further action but ensure controls are maintained.
3-6	<b>Monitor</b>	Look to improve at next review or if there is a significant change.
8-12	<b>Action</b>	Review existing controls and make any improvements identified within a specified timetable.
15-16	<b>Urgent action</b>	Take immediate action and stop activity if necessary, maintain controls rigorously.
20-25	<b>Stop</b>	Stop activity and take immediate action.