



Our School

The Mead School is a co-educational prep school for circa 235 pupils, situated in the heart of Tunbridge Wells, approximately 400 metres from the historic Pantiles.

The school is a true community; sited in a large Victorian villa which has undergone vast physical changes and additions to accommodate the numbers and the requirements needed to provide a first class education for the twenty first century. It is run as a large family living under one roof. A child who is happy and secure in school is one who is going to learn, thrive and aspire. School must be an exciting, fulfilling and safe place where every day, whether you are aged three or eleven, is a new adventure and positively anticipated.

The Opportunity

We are seeking a driver who holds a full category D (PSV) licence with a valid Driver Qualification Card (DQC) and have no more than 3 penalty points to join our team.

Drivers will ideally hold a current unrestricted category D licence, driver CPC card and tacho card.

The position will be contracted to 20 hours per week (Monday-Friday) and will be term time only. The hourly pay rate is **£14.04** per hour.

Candidates will need to be confident in interacting with children and be able to maintain a good atmosphere on the bus. Drivers will need to have a warm and flexible approach, be able to show initiative and work well on their own and as part of a team. Drivers will comply with the rules and procedures for driving passenger carrying vehicles in accordance with the Wishford Schools driving policy.

Contact Details

For adjustments or any queries about the role, please contact

manager@thameadschool.co.uk

Application & Important Information

We reserve the right to close applications early due to high application numbers, so early application is encouraged.

Interviews will be held as applications are received.

Applicants should complete the school's application form and submit by email to the School Business Manager - **manager@thameadschool.co.uk**

Key Information

Drivers should note that as soon as you take charge of a vehicle, that vehicle and its passengers are ultimately your responsibility. It is your duty to ensure that all checks have been carried out and signed for as ignorance is no defence.

The post holder's responsibility for promoting and safeguarding the welfare of children and young person's for whom s/he is responsible, or with whom s/he comes into contact will be to adhere to and ensure compliance with the school's Safeguarding Staff Behaviour Policy Statement at all times.

If in the course of carrying out the duties of the post the post holder becomes aware of any actual or potential risks to the safety or welfare or children in the school s/he must report any concerns to the Headmaster or Designated Safeguarding Lead.

The Mead School are committed to safeguarding and promoting the welfare of children. Applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers, reference and medical checks and the Disclosure and Barring Service.

Please note that in accordance with Keeping Children Safe in Education 2023, shortlisted candidates are required to declare any past convictions. Online searches will also be conducted on shortlisted applicants as part of our due diligence process.

An enhanced DBS disclosure and references will be required for this post.